

Find the workplace safety plan builder at [Ontario.ca/COVIDSafety](https://Ontario.ca/COVIDSafety)



The screenshot shows the Ontario.ca website interface. At the top left is the Ontario logo and name. To its right is a search bar with a magnifying glass icon. Further right is a language selector showing 'FR' and a blue 'MENU' button with a hamburger icon. Below the navigation bar is a breadcrumb trail: 'Home > COVID-19 > Workplace prevention'. The main heading is 'Guide to developing your COVID-19 workplace safety plan' in a large, bold, black font. Below the heading is a paragraph of text: 'Learn how you can create a plan to help protect your workers and others from novel coronavirus 2019 (COVID-19).'

## Sought input from businesses

- Asked about COVID-19 health and safety struggles
- Designed potential solution
- Validated with businesses



# Announcement of workplace safety plan builder

Sept 27<sup>th</sup>



Understand the potential  
risks in your workplace



Customize your plan



Review & print your plan

## Understand the potential risks in your workplace (example questions)

Can any of your workers perform their work from home?

All	Some	None
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Is your business performed in a fixed location or is work mobile? (Select all that apply)

Fixed location	Mobile work in public spaces	Mobile work in private homes
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Is any part of your business open to the public (do customers or clients enter the workplace)?

Yes	No
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Are land vehicles, boats or watercraft used as part of your business (such as for work activities, test driving, rental or driver training)?

Yes	No
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Do you have workers who must ever be within 2 metres of others to perform their work?

Yes	No
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Does your business, organization or facility provide any of the following child and youth services: camps for children, school, or school-based childcare?

Yes	No
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## Customize plan (example section)



### Limiting interactions

- All workers who can are performing their work remotely
- An area has been designated for contactless pick-up of orders
- Start times, breaks and lunches have been staggered to limit in-person interaction
- Workers have been assigned to their own dedicated work areas
- Contactless payment is encouraged whenever possible
- The same workers are scheduled to work together for all shifts (placed in cohorts)
- Extra space has been opened for workers to use for breaks and meals to limit the number of people in these spaces
- Other (Select to enter text)

## Subjects covered (as relevant)

- Screening
- Limiting interactions
- Crowd control
- Physical distancing and separation
- Masking and personal protective equipment (PPE)
- Cleaning, disinfecting and hand hygiene
- Reporting a case
- Facilitating contact tracing
- Communication and training
- Plan evaluation and worker engagement
- Ventilation and air quality
- Vehicles
- Entering private homes
- Mental health and wellbeing
- Violence and harassment
- Remote workers

## Feedback



We would like to hear about your experience and welcome suggestions/feedback to improve the service.

Feedback for

About the page

General

Feedback message

Please provide your feedback

I am interested in participating in user research to improve the Workplace safety plan builder. If you are a registered user, you can opt-out at any time.

Email address (optional)

[Cancel](#)

[Submit feedback](#)

### We want to hear from you!

Thank you for using the workplace safety plan builder to create your workplace safety plan. This tool is continuously being worked on and will evolve with the help of user feedback. Your feedback is extremely important to us, so that we can ensure our updates will continue to help employers build their future safety plans. Please fill out this feedback form to help us continue to improve the tool and help employers across Ontario.

### Your privacy matters

The feedback you provide will only be used to help improve the functionality and content of the Workplace safety plan builder, as well as measure performance. It will not be used for anything else or given to a third party.

Your feedback will be made into anonymous data.

If you do provide contact, personal health, or identifying information, it will be handled according to our [privacy statement](#).

### Accessibility

We are committed to providing [accessible customer service](#). On request, we can arrange for accessible formats and communications supports.