

Ministry of Labour, Training and Skills Development

# Small Business Occupational Health and Safety Resources

*Free helpful tools and resources for small businesses provided by the Ministry of Labour, Training and Skills Development in collaboration with Health and Safety System Partners*



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# Ministry of Labour, Training and Skills Development



- **COVID-19 Safety Plan Builder:** The builder is an online, interactive platform that will make it easier and faster for employers to create a workplace safety plan to address the risks of exposures to workplace hazards like COVID-19.

LINK: [COVID-19 and workplace health and safety | Ontario.ca](#)

- **COVID-19 Small Business Recovery Resources:** Learn about resources available for Ontario businesses with fewer than 100 employees.

LINK: [Small business recovery resources | COVID-19 \(coronavirus\) in Ontario](#)

- **Guide for Health and Safety Committees and Representatives:** Use this guide to establish strong roles and clear procedures to support health and safety in your workplace.

LINK: [Guide for health and safety committees and representatives | ontario.ca](#)

- **Supporting Ontario's Safe Employers:** This program is run by the Chief Prevention Office to promote health and safety in the workplace and help reduce injuries and fatalities.

LINK: [Supporting Ontario's Safe Employers Program | Ontario.ca](#)

# Infrastructure Health and Safety Association



- **COVID-19 Construction Resources:** This source provides direct links for guidance and best practice documents, recent announcements from IHSA and posters that can help your small business stay safe during COVID-19.

LINK: [COVID-19 Construction Links & Resources \(ihsa.ca\)](https://www.ihsa.ca/covid-19-construction-links-resources)

- **IHSA Safety Talks:** A safety talk is a hands-on way to remind workers that health and safety are important on the job. Each talk takes about five minutes and can help workers recognize and control hazards on the project. Topics include Personal Protective Equipment, Working at Heights, Responsibilities and Rights, and Occupational Health.

LINK: [Safety Talks \(ihsa.ca\)](https://www.ihsa.ca/safety-talks)

# Occupational Health Clinics for Ontario Workers



Occupational  
Health Clinics  
for Ontario  
Workers Inc.

Centres de  
santé des  
travailleurs (ses)  
de l'Ontario Inc.

- **Occupational Health Tools & Apps:** The applications are available for your smartphones and tablets. The tools provided include detailed instructions. These resources are designed to help you work safer and smarter, including topics such as Hazard Assess, Air Assess, Stress Assess and Ergonomic Tools.

LINK: [Occupational Health Toolkits and Apps \(ohcow.on.ca\)](https://ohcow.on.ca)

- **COVID-19 Ventilation Checklist:** Following the Hierarchy of Controls, ventilation and filtration provided by HVAC systems can reduce the airborne concentration of SARS-CoV-2 and thus the risk of transmission through the air. This Ventilation Checklist (COVID-19) can be used as a guide to assess the suitability of ventilation in the workspace/building that are to be occupied.

LINK: [Ventilation Checklist \(ohcow.on.ca\)](https://ohcow.on.ca)

- **Regional Risk Tool and Tips:** This page provides a tool to determine your local infection risk and corresponding tips for COVID-19 prevention in non-healthcare workplaces.

LINK: [Regional Risk Tool & Tips \(ohcow.on.ca\)](https://ohcow.on.ca)

# Public Services Health and Safety Association



- **PSHSA Small Business Continuity Planning Resource /Checklist:** The PSHSA Business Continuity Planning Checklist Tools for small and larger businesses includes information on the benefits of a BCP, a Business Continuity Planning Framework; and Business Continuity Planning Checklist Tool for a Pandemic. These tools will enable organizations to identify gaps in their business continuity planning processes and allow them to develop an action plan to close the gaps.

LINK: <https://www.pshsa.ca/resources/small-business-continuity-planning-checklist-for-a-pandemic>

- **Small Business Resource Manual:** This booklet is designed to make health and safety as easy as possible. PSHSA offers you a simple step-by-step process, including an easy to follow action checklist to help you to set up and maintain a basic health and safety program.

LINK: [Public Services Health and Safety Association | Small Business Resource Manual \(pshsa.ca\)](#)

LINK: <https://www.pshsa.ca/sectors-priorities/small-business>

# Workplace Safety and Insurance Board



- **Health and Safety Excellence program:** The Health and Safety excellence program provides a clear roadmap to help businesses earn rebates on their WSIB premiums, as well as digital recognition and awards.

LINK: [Health and Safety Excellence program | WSIB](#)

# Workplace Safety and Prevention Services



- **Small Biz Safety Podcast:** Each episode of the Small Biz Safety Podcast takes a look at current issues and health and safety news that affects the small business community. You will come away with helpful tips and advice you can immediately put into practice. Available free for download on platforms such as Apple Podcasts, Google Podcasts, Spotify and Podcast Player.

LINK: [Small Biz Safety Podcast \(wsps.ca\)](https://www.wsps.ca)

- **Safety Checks for Workers:** This Stream includes all of Workplace Safety and Prevention Services Safety Checks and tips for workers to use in their workplaces.

LINK: [Safety Checks for Workers \(wsps.ca\)](https://www.wsps.ca)

# Workplace Safety North



- **Workplace Safety North Health and Safety Resources for Small Businesses:** Workplace Safety North has developed resources and programs and collaborated with our health and safety system partners in Ontario to ensure small business owners and employees have the knowledge and tools they need to work safely every day.

LINK: [Health and safety resources for small business | Workplace Safety North](#)

- **COVID-19 Control Checklist:** The following COVID-19 Control Checklist can be used to help ensure your organization has some of the basic controls and tools in place to protect the health and safety of your workforce and visitors as the province reopens. Please note that based on your specific risk assessment your business or operation may have additional controls that need to be implemented to protect the health and safety of those onsite.

LINK: [COVID-19-Control-Checklist-WSN-2020-06-12-Fillable-PDF.pdf \(workplacesafetynorth.ca\)](#)